

Meeting Minutes

Minutes of Central Elementary School PTA General Meeting

January 25, 2016

Board members gathered before general meeting to get started early. General meeting began at 6:30pm

UPCOMING EVENTS

February 18th - Papa John's Restaurant night

February 23rd - Ice Skating Social - info was included in last newsletter.

March 3rd - Fazoli's spaghetti night/in conjunction with the Central School Art Show - Planning take-out instead of sit down dinner this year over two hour period. Need a chair person and to decide if we want to sell tickets ahead of time or at the door. Note: Mrs. Wallen will not be doing art projects with grades K-1. Mindy Heuring to inquire if the primary teachers will have students do a project in class to submit for the Art Show to enable all students to have a piece in the show.

April 15th - Variety Show - Follow-up with Jennifer Campbell to see if she has confirmed whether Leslie Grcich and Amy Hubbard will be the chairpersons.

May 2-6 - Teacher Appreciation Week. Look into survey to determine teacher's wish lists for classroom. Possible "registry" for teacher's lounge items to avoid duplicates.

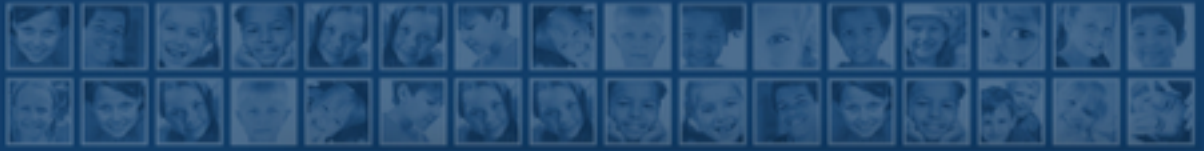
Movie Night - will not take place.

Grandparents day – used to be teacher driven, may need to switch to PTA. Should we have it? Survey to determine interest? Qualtrex (Meghan Major has access and can work with Jeannie Sienkowski). If it occurs, before school is ideal to get participation from Teachers (leaving after pledge of allegiance) and likely need to split out into 3 days due to space considerations (in past have determined by last name). Possibly offer coffee instead of a breakfast.

Book Fair – Need to determine if any dates are scheduled? If not, do we want to proceed? And if so, would it be in conjunction with Grandparent's Day?

Spring Landscaping - Decide where to get mulch? Need a chair and a date. Draft the K-kids, girl and boy scouts to help. Need shovels, rakes, etc. Rachel Bernardez to follow-up with prior chairs to see if they are interested. Jeanie confirmed in the past we've used the free mulch from the city.

No family fun night will take place this year. The date was not secured in time. Date needs to be set before the school year.



OTHER BUSINESS

Volunteering in general – have dates and commitment times and sign up sheets at open house at the beginning of the school year in each classroom to encourage early involvement. Planning meeting in the summer - where new and old board transition. Set all dates for coming year so there are fewer variables in the future.

Elections – need candidates to be on PTA membership, and should have background checks. Reach out to specific individuals that may be interested. Have teachers put a call for volunteers in class newsletters. Consider apprentice for Treasury position. If no one interested in being on board, may need to have temporary members until school goes through transition due to new school. Consider alternate organization.

Jeanie Sienkowski. – need to purge Frog Room! Mr. Bob has cleared out the old shed and offered it up for PTA supply storage. Keri Parks to investigate cost/options to get new containers for PTA supplies/use and she, Meghan Major, and Carrie Durnell will go through PTA supplies to clean out unnecessary supplies and organize remaining supplies.

Penguin Patch was enjoyed by students but staff and volunteers felt it was confusing and time consuming. Not sure we would recommend doing it again. Items were not up-charged so PTA did not make money off of this event.

McTeacher Night was a positive event for all. Mindy Heuring noted the Teachers involved enjoyed taking part in the event and felt it was beneficial as it is a lower cost restaurant for a lot of the families. McDonald's staff took up a collection for donations. 122 Central families attended this Restaurant Night.

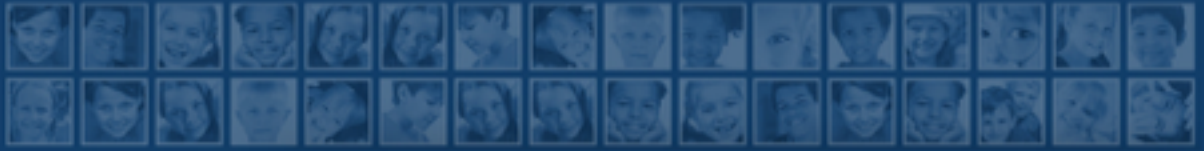
TREASURER'S REPORT - PRESENTED BY RACHEL BERNARDEZ

Walked through results of Color Run. Recommend not doing the Color Run again. Too much work for the pay off. Feedback from the group is that the event generated a lot of positive energy and excitement but high in time/cost for the benefit.

Save money this year - larger 5th grade class next year (Field trips: Art Institute and Camp Techumpseh) so we need to save for now. Rachel Bernardez proposes we save \$1,500 - \$2,000 for those additional expenses. Art Institute is an every other year activity.

Centier Bank account has been modified - the following individuals are now authorized co-signers on the checking account: Rachel Bernardez, Lisa Sut, and Carrie Durnell

Paid the rental for Sunset Hill for Field Day. As a note for the future, Sunset Hill offers one discounted rental per month so beneficial to schedule early (we paid \$300 instead of \$800). Remaining unrequested Classroom Supply budget will be available for other use (cutoff was end of 2015).



Voted on (Lisa motioned, Keri seconded, all in attendance approved) the following:

- Initially took money out of Principal's Reward for \$200 for the Team Lead shirts. Adding a separate line item to the budget (we were under on Classroom Material requests from teachers) for \$200 - increasing expenses.
- Check from Prior Year #2578 to Jennifer Campbell is now stale dated (she misplaced it and was unable to cash it). Authorizing to replace check.
- Writing check for Jennifer Campbell to reimburse \$106.75 for Color Run reward pizza party for Mrs. Woods class (fundraiser winner) - receipt is missing for this. (pizza, drinks, desserts)
- Rachel misplaced Mr. Wallace's classroom reimbursement request. Both Jenn and Rachel confirm it was for over \$100. Reimburse Mr. Wallace for \$100 (maximum reimbursable amount).

NEXT MEETING FEBRUARY 22, 2016

Motion to adjourn by Jeannie Sienkowski, second by Mindy Heuring.

Prepared by

Carrie Durnell

Secretary