

Meeting Minutes

Minutes of Central Elementary School PTA General Meeting

November 16, 2015

Meeting called to order at 6:30 pm. Welcome by President Jennifer Campbell.

Approval of past minutes, motion by Keri Parks, second by Mindy Heuring.

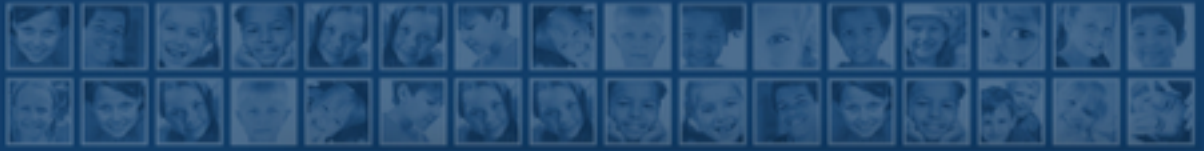
Officer Reports

Principal Jeannie Sienkowski

- Teacher requests. Remain consistent with last years budget. If teachers need additional funding Jeanie can possibly seek it elsewhere.
 - Beth Aguayo full time staff, but not included in budget. Suggested \$100 (take out of reserves if necessary – will know after 12/18).
 - Suggestion to put a deadline for receipts due by December 18th. Jennifer Campbell and Jeannie Seinkowski to send message to teachers regarding deadline. After that we can release funds for other teacher overages
- Playground equipment. If we choose to use our funds for this, In talking with maintenance, he recommends the rock wall for consistency and maintenance/parts purposes across the district.
- Need to locate previously purchased charging stations for iPads

Treasurer Rachel Bernardez

- See attached spreadsheet and check register.
 - Note adjustments for drama club and science bowl
 - disbursements for Harvest fest within budget
 - membership dues all paid to the state
 - under projections for restaurant nights.
- Other notables: Campbell needs to cash check. Pledge star money authorized through Paypal, should be deposited into our account. Need invoice from Color Run DJ to cut check.



- Audit Committee – needed to help independently review the books. Bill Durnell, Keri Parks, Shelby and Chris Topping volunteered.
- Election Committee – Keri Parks and Lisa Sut rolling off board next year. Need to reach out to others to recruit new faces.
- We need to add a third signer on the Central Elementary PTA bank account at Centier Bank. Secretary, Carrie Durnell has volunteered. Once changes are completed, signers on the account will be Rachel Bernardez, Lisa Sut and Carrie Durnell. Motion by Keri Parks to make Carrie Durnell co-signer for checks, second by Jeannie Seinkowski, all approve.

Secretary Carrie Durnell

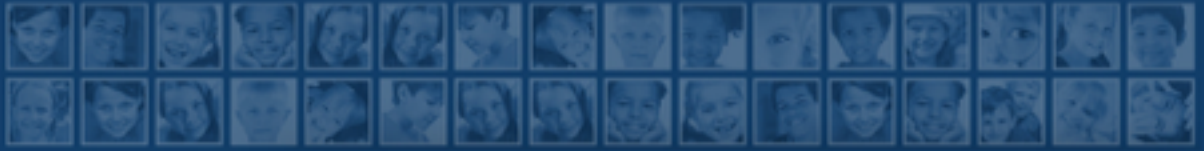
- Filed paper work and mailed check to state PTA for new memberships
- Approved minutes
- To work on updating website. Needs log-in information

Vice President Keri Parks

- Working on directory - few additions to be made, getting ready to copy. Should be out before Thanksgiving break. Need new logo file.

President Jennifer Campbell

- Thanks to Meghan Major for her work on a successful Harvest fest!
- Thanks to Jeannie Seinkowski for kissing the pig to celebrate Color Run pledges!
- Color Run
 - Adjustment show we cleared approximately \$9000
 - Wrap up meeting with TJ contingent, Rachel Bernardez, Jennifer Campbell, Mindy Heuring, and Jeannie Seinkowski to attend.
- Upcoming Events
 - Funflatables Night — fun night to burn off energy. Portion of the proceeds from Funflatables goes to PTA. Jennifer Campbell will have name tags and sign in sheet at event. Sending flyer home ahead of time to remind kids to bring socks, parent accompaniment, refreshments avail for purchase
 - Chipotle — Jeannie Seinkowski to send broadcast email, flyer to go out. 50% return on earnings! So get the word out!
 - Barnes and Noble — December 13th. Star wars Christmas theme. All day Sunday — school code available for online purchases, actual event 1-4pm. We can customize this event. Possibly have the Central Choir — ask Tom. Carrie Durnell to gift wrap.



- Penguin Patch Holiday Shop — This is not a fundraiser, just something fun for the kids. Kids shop for holiday gifts for their family. Need to make a schedule for teachers to take kids shopping during class time. Sending home a preview for budget purchasing. To be held week of December 14th.

Old Business

- Spring Events
Papa Johns - February
Inquire with Dunkin Donuts, Starbucks, Jimmy Johns, Hungry Howie's, Valpo Velvet

New Business

- Need to lock in date for family fun night at the high school. Jennifer Campbell to check on availability (January 22nd is proposed date, 29th back up). Possibly have pizza donated to sell.
- Need date for movie night — Central gym — February 26th proposed
- Need date for variety show — at BF April 22nd proposed
- Need date for grandparents breakfast or spaghetti dinner — talk about at next meeting
- Teacher appreciation week of May 2-7
- Proposed membership letter soliciting volunteer with option to “opt out” with donation instead. Carrie Durnell to draft letter by next meeting.

Next meeting December 14th 6:30pm.

Motion to adjourn by Bill Durnell second by Rachel Bernardez, all in favor.

Prepared by

Carrie Durnell

Secretary